

Republic of the Philippines

SOUTHERN LUZON STATE UNIVERSITY

Lucban, Quezon (042) 540-6519

NOTICE TO PROCEED

THE MERCANTILE INSURANCE CO., INC Intramuros Manila

Sir/Madam,

The attached **Purchase Order No. 2023-12-0634** are already approved so **NOTICE** is given to **THE MERCANTILE INSURANCE CO., INC** for the purchase **student insurance requested by J. Imperial** with **PR No. 2023-10-2051** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

NILO H. DATOR, EdD
OIC, University President

I acknowledge receipt of this Notice on : ______DEC 20 2023

Name of the Representative of the of the Bidder THE MERCANTILE INSURANCE CO., INC

Authorized Signature: